

## SHORT COURSE:

# INTRODUCTION TO PROJECT MANAGEMENT

Increasing your confidence and competence in the fundamentals of effective project management.



**This one-day course is suitable for participants working within operational roles and with limited or no knowledge of project management principles and tools.**

### Overview

- Increase your confidence and competence in the fundamentals of effective project management.
- Explore project management principles and philosophies.
- Identify the key stages in the process of formulating and completing a project from initial concept to completion.
- Consider the different types of projects - from "tangible" construction to the "intangible" organisational change programs.
- Participate in activities to develop knowledge and skills in applying project management theory.
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### What is covered in this course?

- Project management concepts.
- Understanding the Project Management Framework
- Developing project scope.
- Project planning methods.
- Managing the schedule.
- Managing small projects.
- The Project Manager's role.

### What will I gain?

- An understanding of the key principles of project management and how they can be applied in your work
- Fundamental skills and strategies to effectively manage projects including: defining your project, setting objectives, establishing a work breakdown structure, scheduling tasks, estimating resources and monitoring and evaluating progress
- An appreciation of different approaches to Project Management, with a focus on PMBOK
- An understanding of the leadership qualities required for successful outcomes including balancing task and people management factors.

### How will my organisation benefit?

Your organisation will gain an individual with:

- knowledge and tools for effective project management that can be applied to many aspects of your organisation's key functions and operations
- proven approaches for successful project initiation, management and completion
- an understanding of an effective Project Management Framework strategies for leading and working successfully in project teams.

### Program delivery details

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| <b>Venue</b>         | Adelaide Rural Clinical School (ARCS)<br>Oxford Terrace Rear, Port Lincoln |
| <b>Date</b>          | Tuesday, 31 October 2023.  |
| <b>Time</b>          | 9am to 4.30pm  |
| <b>Format</b>        | Face-to-face   |
| <b>Enrolment fee</b> | \$750 per person.  |
| <b>Catering</b>      | Morning tea, lunch, afternoon tea provided.                                |

Scan the QR code to book with [Trybooking.com](https://www.trybooking.com)



### Want more info?

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