



UNI HUB

INTRODUCTION TO PROJECT MANAGEMENT

Program Overview

Increasing your confidence and competence in the fundamentals of effective project management.

Objectives

- Explore project management principles and philosophies.
- Identify the key stages in the process of formulating and completing a project from initial concept to final completion.
- Consider the different types of projects - from “tangible” construction to the “intangible” organisational change programs.
- Participate in activities to develop knowledge and skills in applying project management theory.

Topics

- Project management concepts.
- Understanding the Project Management Framework.
- Developing project scope.
- Project planning methods.
- Managing the schedule.
- Managing small projects.
- The Project Manager's role.

Program Delivery Details

Program delivery

Venue: Uni Hub Conference Room 97 Ellen Street, Port Pirie

Date: Friday 10th September 2021

Time: 9.00am – 4.30pm

Format: Face-to-face

Enrolment Fee: \$680

Catering: Morning tea, lunch and afternoon tea provided.

How will I benefit?

You will gain:

- an understanding of the key principles of project management and how they can be applied in your work
- fundamental skills and strategies to effectively manage projects including: defining your project, setting objectives, establishing a work breakdown structure, scheduling tasks, estimating resources and monitoring and evaluating progress
- an appreciation of different approaches Project Management, with a focus on PMBOK
- an understanding of the leadership qualities required for successful outcomes including balancing task and people management factors.

Program Presenter

Carlo Galeano

Carlo consults extensively in Project Management, covering areas such as project independent audits and reviews, project recovery, project process/ documentation development, mentoring and coaching, project planning and selection processes, customised training, Project Risk analysis and a range of project facilitation services.

He has worked for large multinational organisations and conducted a wide variety of consulting, business improvement and training activities both in Australia and Overseas.

He has extensive experience in the design, delivery and facilitation of programs on Project Management, Operations Management, Risk Management, Problem Solving and Quality Improvements and he provides a practical perspective to implementing these and other improvement initiatives.

A hands-on practitioner focused on implementing working and functional solutions to a wide variety of clients and organisations, Carlo brings a depth of practical experience to his training delivery.